[Using letterhead of tenderer]

To: **Hong Kong Industrial Artificial Intelligence and Robotics Centre Limited**

Dear Sir/Madam,

**Tender Ref. No. AI00004**

**Confirmation Letter for Compliance with**

**Anti-Collusion Clauses in Tender**

[I/We]1, **[*name of the tenderer*]**2 of **[*address of the tenderer*]**2 refer to [my/our]1 proposal for the above Tender.

[I/We]1 confirm that before [I/we]1 sign this confirmation letter, [I/we]1 have been explained on and fully understood the anti-collusion clauses in the tender (also as shown at attached).

[I/We]1 confirm that as at the time of submission of this letter and other than the Excepted Communications referred to in the last paragraph of this letter [I/we]1 had not communicated to any person other than Hong Kong Industrial Artificial Intelligence and Robotics Centre Limited (hereinafter referred to as “FLAIR”) the amount of any tender, adjusted the amount of any tender by arrangement with any other person, made any arrangement with any other person about whether or not [I/we]1 or that other person should tender or otherwise colluded with any other person in any manner whatsoever and undertake that at any time thereafter in the tendering process for the above Tender until the tenderer is notified by FLAIR of the outcome of the tender exercise and other than the Excepted Communications referred to in the last paragraph of this letter [I/we]1 will not communicate to any person other than FLAIR the amount of any tender, adjust the amount of any tender by arrangement with any other person, make any arrangement with any other person about whether or not [I/we]1 or that other person should tender or otherwise collude with any other person in any manner whatsoever.

In this letter, the expression “Excepted Communications” means [my/our]1 communications in strict confidence with [my/our]1 own insurers or brokers to obtain an insurance quotation for computation of tender price and communications in strict confidence with [my/our]1 consultants or sub-contractors to solicit their assistance in preparation of tender submission.

Yours faithfully,

For and on behalf of

[Authorized person to sign for and on behalf of the tenderer with company chop]

[Name of Signatory]

[Title, Department]

[Name of Organization]

*1. Delete as appropriate*

*2. Where the tenderer comprises two or more persons or companies acting in partnership, joint venture or otherwise, this part in square brackets should be expanded to include the respective names and addresses of such persons or as the case may be companies.*

*3. Where the tenderer comprises two or more persons or companies acting in partnership, joint venture or otherwise, all such persons or as the case may be companies must sign. The signatory for each of such persons or companies shall be a person authorized to sign the Tender on behalf of that person or as the case may be company.*

Attachment

**Anti-collusion Clauses**

1. The Supplier shall not communicate to any person other than FLAIR the amount of any tender, adjust the amount of any tender by arrangement with any other person, make any arrangement with any other person about whether or not he or that other person should or should not tender or otherwise collude with any other person in any manner whatsoever in the tendering process until the Supplier is notified by FLAIR of the outcome of the tender exercise. Any breach of or non-compliance with this sub-clause by the Supplier shall, without affecting the Supplier’s liability for such breach of rules and laws or non-compliance, invalidate his tender.
2. The above Clause 1 shall have no application to the Supplier’s communications in strict confidence with his own insurers or brokers to obtain an insurance quotation for computation of tender price and communications in strict confidence with his consultants / sub-contractors to solicit their assistance in preparation of tender submission.
3. The Supplier shall submit to FLAIR a duly signed letter in the form set out in “Confirmation Letter for Compliance with Anti-Collusion Clauses in Tender” to the effect that he understands and will abide by these clauses. The letter shall be signed by a person authorised to sign the Tender on the Supplier’s behalf.