



16 July, 2024

To Whom It May Concern

Dear Sir/Madam

**Tender For Supply, Delivery & Installation of Servers, UPS and Maintenance and Support
Service
For Hong Kong Industrial Artificial Intelligence and Robotics Centre Limited
(Tender ref. AI00004)**

You are invited to submit the captioned tender according to the attached specification.

Your tender must be completed in two proposals, namely “Technical Proposal” and “Pricing Proposal” **with one set of original document, one set of duplicated document and one soft copy on CD Rom/USB drive for Technical Proposal and one set of original document, one set of duplicated document and one soft copy on CD Rom/USB drive for Pricing Proposal.** They must be sealed and returned **by hand** in two plain envelopes, marked with “Technical Proposal” and “Pricing Proposal”, tender reference, subject of tender and closing date on the cover on or before 15:00 , 30 Jul 2024 (HK Time). Late tender may not be accepted.

Please contact the following parties for enquiries:

	Contact	Phone	Email Address
(i) Primary Contact	Ms. Clara Lee (Manager, Procurement)	(852) 3978 2907	claralee@hkflair.org
(ii) Secondary Contact	Ms. Ivy Lau (Assistant Manager, Finance & Procurement)	(852) 3978 2910	ivylau@hkflair.org

The Hong Kong Industrial Artificial Intelligence & Robotics Centre reserves the right to accept the whole or part of the tender and is not bound to accept the lowest or any tender.

Yours faithfully

Finance & Procurement Team

The Hong Kong Industrial Artificial Intelligence & Robotics Centre Limited